

# Medical Claim Form

**ADMINISTERED BY**  
**Tall Tree Administrator**  
**P.O. Box 71747**  
**Salt Lake City, UT 84171**  
**Or**  
**Fax claims to: 801-274-8900**

*COMPLETE IN FULL & attach itemized statements for services, cash register receipts are not acceptable.  
Form must be signed by the member or patient.*

1. EMPLOYEE'S HEALTHCARE IDENTIFICATION NUMBER \_\_\_\_\_ EMPLOYER: \_\_\_\_\_ GROUP NO. \_\_\_\_\_

2. EMPLOYEE'S NAME: (PRINT) LAST \_\_\_\_\_ FIRST \_\_\_\_\_ M.I. \_\_\_\_\_

3. EMPLOYEE'S ADDRESS: STREET (P.O BOX) \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

4. TELEPHONE NUMBER: ( \_\_\_\_\_ ) \_\_\_\_\_

5. PATIENT IS: (CHECK ONE)  EMPLOYEE  FAMILY MEMBER

6. IF PATIENT IS FAMILY MEMBER, GIVE:

PATIENT'S NAME: LAST \_\_\_\_\_ FIRST \_\_\_\_\_ M.I. \_\_\_\_\_

RELATIONSHIP TO EMPLOYEE: \_\_\_\_\_

PATIENT'S BIRTHDATE: MONTH \_\_\_\_\_ DAY \_\_\_\_\_ YEAR \_\_\_\_\_

7. DOES THE PATIENT HAVE OTHER HEALTH COVERAGE?  NO  YES, GIVE:

NAME OF OTHER INSURANCE COMPANY: \_\_\_\_\_

SOCIAL SECURITY NUMBER OF PATIENT: \_\_\_\_\_

EFFECTIVE DATE OF COVERAGE: MONTH \_\_\_\_\_ DAY \_\_\_\_\_ YEAR \_\_\_\_\_ TYPE OF COVERAGE:  MEDICAL  DENTAL  VISION

IF PATIENT IS A CHILD, GIVE PARENTS BIRTHDATE(S): A) MOTHER: MONTH \_\_\_\_\_ DAY \_\_\_\_\_ YEAR \_\_\_\_\_

B) FATHER: MONTH \_\_\_\_\_ DAY \_\_\_\_\_ YEAR \_\_\_\_\_

8. IS TREATMENT FOR INJURY?  NO  YES, If Yes DATE OF INJURY: MONTH \_\_\_\_\_ DAY \_\_\_\_\_ YEAR \_\_\_\_\_

WHERE DID INJURY OCCUR?  WORK  HOME  SCHOOL  OTHER

BRIEFLY DESCRIBE HOW INJURY OCCURRED: \_\_\_\_\_  
\_\_\_\_\_

ARE YOU SEEKING REIMBURSEMENT FOR THE INJURY - ILLNESS THROUGH AN ATTORNEY?  NO  YES

NAME OF ATTORNEY \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

9. PAYMENT FOR THE ATTACHED BILLS SHOULD BE MADE TO: (CHECK ONE)  THE PROVIDER LISTED ON THE BILL(S)  THE EMPLOYEE

PLEASE NOTE: When submitting this form to Tall Tree Administrators, you authorize the service provider named in the attached bills to release medical and other information to Tall Tree Administrators as needed to receive medical records and verify plan coverage.

10. EMPLOYEE SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_